

<p align="center"><b>2 ORIENTATION</b></p>	<p align="center">Page 1 of 1</p>
<p align="center"><b>Division of Forensic Science</b></p> <p align="center"><b>TOXICOLOGY TRAINING MANUAL</b></p>	<p align="center">Amendment No.:</p>
	<p align="center">Effective Date: 26-March-2004</p>
<p align="center"><b>2 ORIENTATION</b></p> <p><b>2.1 Minimum Requirements for Orientation</b></p> <p>2.1.1 Introduction to local operating facilities and personnel</p> <p>2.1.2 Assignment of a work area</p> <p>2.1.3 Coverage of the following:</p> <p>2.1.3.1 Quality Manual</p> <p>2.1.3.2 Administrative Operating Procedures</p> <p>2.1.3.3 Regional Operating Procedures</p> <p>2.1.3.4 Section Procedures Manual</p> <p>2.1.3.5 DFS Safety Manual</p> <p>2.1.3.6 Organization of DCJS and the Division of Forensic Science</p> <p>2.1.4 Introduction to the technical capabilities of all regional laboratories</p> <p>2.1.5 Explanation of the purpose of the training program including an insight into the course of events and what the trainee is expected to accomplish</p> <p>2.1.6 Explanation of the operation of local, state and federal law enforcement agencies and court systems</p> <p>2.1.7 Clarification of the duties of forensic laboratory specialists, forensic scientists and toxicologists within the Section</p> <p>2.1.8 Introduction to the LIMS system</p>	